

Snyder Union Mifflin Child Development, Inc. (SUMCD)
HEAD START & EARLY HEAD START ANNUAL REPORT

Fiscal Year: April 1, 2010 – March 31, 2011

Prepared: November 2011

“Building the future through early care and education, one family at a time.”



This REPORT focuses on the **Head Start and Early Head Start** programs, which serve young children from families with incomes at or below the federal poverty line (maximum family income of \$22,350 for a family of 4). SUMCD has been providing Head Start services since 1969 and Early Head Start services since 1992. In addition to the comprehensive services to children, which include education, health, nutrition, medical, and dental services, Head Start and Early Head Start involve parents. Parent services include child development education, referrals/assistance with family social service needs, employment and education services, and more. Parent services emphasize helping families to learn to help themselves and improve their life situations. Through the Policy Council, parents have a strong voice in program development and operations. Programs such as Head Start and Early Head Start are successful because they reach and teach parents in addition to children.

This REPORT includes information that all Head Start and Early Head Start programs must share publicly at least once a year through an annual report. If you would like more information about these programs, please contact SUMCD at 570-966-2945 (Union/Snyder Counties) or 717-242-3032 (Mifflin County).



Audit Report by Herring and Roll, CPA, for Year Ending March 31, 2011

- No findings related to the financial statements as per generally accepted Government Auditing Standards
- No audit findings for federal awards
- No reportable conditions in internal control over major programs
- No audit findings under Section 510(a) of OMB Circular A-133

Summary of Funding Received

PUBLIC FUNDS	
HS/EHS federal grants (including ARRA)	\$4,388,844
Child and Adult Care Food Program grant	\$152,000
Early Intervention funds from local Intermediate Unit	\$121,018
Volunteer support and local donations	\$1,096,252
TOTAL PUBLIC FUNDS	\$5,758,114

Comparison of Budget with Actual Expenditures

(does not include ARRA expenditures, which were budgeted through September 2011)

Expense Categories	Actual	Budget	<i>All expenditures were allowable, allocable, and reasonable in support of quality services to 416 Head Start and 130 Early Head Start funded children and families.</i>
Personnel	1,999,109	2,053,044	
Fringe Benefits	521,329	529,642	
Travel	2,992	4,000	
Equipment	0	0	
Supplies	120,462	57,619	
Contractual	189,296	83,260	
Other	688,521	807,264	
Indirect-Administrative Expenses	552,087	538,967	
TOTAL EXPENSES	4,073,796	4,073,796	



Service Statistics

Head Start: 360 preschool children funded: 404 children served over 1-year period.

- Average monthly enrollment was 100% of funded enrollment.
- 70% of eligible children in the community were enrolled in Head Start.
- 388 children completed medical exams, or 96% of total children served, 102% of children who were enrolled past 45 days.
- 387 children completed dental exams, or 96% of total children served, 102% of children who were enrolled past 45 days.
- 100% of parents were involved in services through one or more of the following activities: parent meetings, parent education training events, Policy Council, Board of Directors, classroom volunteering, family days, home visits, and parent conferences.



Early Head Start: 130 infants/toddlers/pregnant women funded: 173 infant/toddlers served; 17 pregnant women served.

- Average monthly enrollment was 100% of funded enrollment.
- 20% of eligible children in the community were enrolled in Early Head Start.
- 167 children completed medical exams, or 97% of total children served, 104% of children who were enrolled past 45 days.
- 167 children completed dental exams, or 97% of total children served, 104% of children enrolled past 45 days.
- 100% of parents were involved in services through one or more of the following activities: parent meetings, parent education training events, Policy Council, Board of Directors, classroom volunteering, family days, home visits, and parent conferences.

Head Start's Kindergarten Preparedness Efforts

- Teach preschool children through the research-based, nationally recognized "Creative Curriculum."
- Coordinate education, self-help, and social competency goals in Head Start with kindergarten skill expectations for the start of public school.
- Individualize planning for all children.
- Involve parents through volunteering, conferences, and home visits so classroom learning transfers and continues in the home.
- Teach parents that their involvement in their child's education is very important to their child's success.
- Provide families with materials to guide talking and planning with their children about kindergarten.
- Provide children with learning materials and role playing to help them learn what to expect in kindergarten.
 - Arrange for children to visit kindergarten classes in the spring.
 - Ensure that families with children with disabilities participate in individual transition meetings in order to ensure that services continue seamlessly and in the most inclusive environment possible for each child's success.



SUMMARY

SUMCD, Inc. operates a quality Head Start and Early Head Start program. The federal review of fiscal operations and program services in 2010 found SUMCD programs to be in compliance with applicable program performance standards, laws, regulations, and policy requirements. Additionally, the federal Department of Health and Human Services indicated no audit concerns or issues with any audit reports in the organization's 42-year history.

Names of Chief Administrative Personnel

Jane Campbell, Executive Director

Susan Snyder, Fiscal Director

Patty Edwards, Assistant Executive Director/Head Start Director

Shirley Spangler, President, Board of Directors

